

School of Social Work
Student Application Form for Conference Funds

The amount awarded by the School will not exceed \$200. Student must be a presenter at the conference.

STEP 1: TO BE COMPLETED BY STUDENT email address: _____

Date: _____ UBC Student #: _____ Degree Program (circle one): BSW MSW PhD

Name: _____ Full-time Part-time

Name of conference: _____

Place and date of conference: _____

Title of paper, poster or panel: _____

I enclose: abstract of paper sample poster letter of invitation confirming acceptance of paper

I have already received funds from the School of Social Work during my current degree. Yes No

For Graduate Students only:

I have applied to the Faculty of Graduate Studies for funding for this conference. Yes No

If yes, amount awarded: \$ _____

Budget Estimate: Travel (airfare, ferry, etc.) \$ _____

Accommodation \$ _____

Conference Registration \$ _____

Meals \$ _____

Incidental Travel Expenses \$ _____

_____ **Total**

I agree to submit a brief article about my experience attending this conference for The Bridge newsletter.

Student Signature: _____

STEP 2: TO BE COMPLETED BY PROGRAM CHAIR OR PROGRAM ADVISOR

The student will be presenting the paper/poster/sitting on a panel at the conference cited above. Yes No

The student will /will not be completing degree requirements before the conference.

The conference cited above is directly related to the student's current program of study. Yes No

I support this application and confirm that all information provided is correct.

Program Chair or Program Advisor Signature

STEP 3: SUBMIT APPLICATION FORM AND ATTACHMENTS TO THE SCHOOL ADMINISTRATOR, MAIN OFFICE

Director's Approval

\$_____
Amount awarded