School Vision: Building upon a foundation of social justice and an ethic of care, we are a community of learners actively engaged in the development of critical, transformative knowledge for social work practice.

<table>
<thead>
<tr>
<th>Year/Term</th>
<th>2015-2016</th>
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<tbody>
<tr>
<td>Course Title</td>
<td>SOWK 554C-002 - Qualitative Methods in Social Work Research</td>
</tr>
<tr>
<td>Course Schedule</td>
<td>Fridays 9:00 am – 12:00 m</td>
</tr>
<tr>
<td>Course Location</td>
<td>Room 223 Jack Bell Building</td>
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<table>
<thead>
<tr>
<th>Instructor</th>
<th>Office Location</th>
<th>Office Phone</th>
<th>e-mail address</th>
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</thead>
<tbody>
<tr>
<td>Pilar Riaño-Alcalá</td>
<td>Room 333</td>
<td>604-827-5493</td>
<td><a href="mailto:pilar.riano@ubc.ca">pilar.riano@ubc.ca</a></td>
</tr>
</tbody>
</table>

Office Hours: Fridays 12:00 to 2:00 pm or by appointment

COURSE DESCRIPTION:

This course provides an overview of the research questions and designs that are appropriately addressed using qualitative methods. The first term will focus on developing a theoretical understanding of qualitative research and methodology, identifying critical issues on the politics and working of qualitative research and on designing a research study. The second term will provide the opportunity to apply this understanding through the critical implementation of the proposed study. This section of the course may be useful for students interested in critical and participatory approaches to doing qualitative research.

Course Goals:

1. Introduce students to the processes, methods and issues in qualitative research from a critical and engaged perspective;
2. Familiarize students with a variety of approaches to qualitative inquiry;
3. Identify sources of research ideas and questions in social work policy and practice that can be addressed through qualitative research;
4. Examine how qualitative research has reproduced or may reproduce existing hierarchies of power and privilege;
5. Develop awareness and skills in examining critical issues and ethics in qualitative research processes;
6. Strengthen ability to critically read, write, reflect and evaluate qualitative research and qualitative research methods.
Format of the course:

The course will consist of lectures, discussions of readings, practical exercises, small group work, peer review, and the implementation of a series of research assignments.

Reading of suggested chapters and articles is critical for the design and conceptualization of your research project.

Required Texts:


Additional Recommended texts for first and second terms


Campbell, M., & Gregor, F. (2002). Mapping social relations: A primer in doing institutional ethnography. Aurora, ON: Garamond


**Relevant Journals:**
- Qualitative Inquiry (Interdisciplinary)
- Qualitative Health Research Journal
- Narrative Inquiry
- Action Research
- International Journal of Qualitative Methods (Nursing)
- Qualitative Research Journal (Education)

**Reference:**

*The Style Manual for Writers in Social Work*. It includes rules on how to cite sources and organize information in a scholarly manner and social work related documents.

**The UBC library research guides are useful.** Check:
- [Social work](#) library guide
- [Indigenous methodologies](#) library guide

**ASSIGNMENTS AND COURSE EVALUATION:**
The major assignment for Term 1 is the completion of a research proposal. Additionally, smaller assignments have been developed to provide the opportunity for on-going feedback and formative evaluation throughout the term. This feedback will include peer feedback for some of the assignments.

Please send your assignments electronically to [pilar.riano@ubc.ca](mailto:pilar.riano@ubc.ca) Assignments should be sent before the class starts on the due date.

**Assignments for Term 1:**

1. **Conceptual context and research questions**
   **Due Date:** October 29th
   
   Review ten sources relevant to your project. Use these to develop a visual map of the literature related to the topic and an outline of the conceptual context. The conceptual context provides a rationale for your study. Conclude by identifying your research question(s).

   The purpose of this assignment is to help you begin to synthesize the literature into a 'story' that sets up your research and that supports your research questions and at the same time locate yourself in relationship to your research. See attached detailed guidelines.

   *Length: 10-12 pages (double-spaced).*  
   *Value: 20%*

2. **Ethics Review**
   **Due Date:** November 27th
Submit a draft of a completed UBC Ethics Form. Before you work on the form, you are required to successfully complete the BREB on-line ethics tutorial by November 20th. Once you complete it, notify the instructor of completion.

Once you have the certificate, create and complete in RISE an ethics application.

Value: 20%

5. Research Proposal                      Due Date: December 18th

Submit a full and final draft of your research proposal. Detailed guidelines and evaluation criteria can be found at the end of the course syllabus. During the first and second class in January 2016, students will present their research proposals. The aim is to receive formative feedback from peers and instructor. Prepare a power point or prezi presentation summarizing your research proposal.

Length: 20-25 pages

Value: 60%

COURSE SCHEDULE

Week 1 – September 11th

Knowledge organization in qualitative research

What makes research qualitative? How do we engage with qualitative research that is relevant, socially responsible and rigorous? Whose knowledge? What ways of knowing are embraced in qualitative research?

Please review course outline previous to class and readings and bring your comments and suggestions.

Week 2 - September 18th

Designing qualitative research: Purposes, power and knowledge

For what to conduct qualitative research? For whom and for what uses? Who are you in this research? How do we recognize different ways of knowing the world?

Hesse-Biber and Leavy, Chapter 1 and 2


Week 3 - September 25th

A critical eye on research: epistemology, ethics and damage

Guest speaker: Shelly Johnson


**Week 4 – October 2nd**

**Use of Library Resources and Databases for Research - Meet at Koerner’s library at 9 am**

*For general library orientation on social work research check:*  
[http://guides.library.ubc.ca/socialwork](http://guides.library.ubc.ca/socialwork)

**Week 5 - October 9th**

**Conceptual context I: Developing a framework**


Hesse-Biber and Leavy, Chapter 3

**Week 6 – October 16th with Laura Lee**

**Conceptual Context II: Social location, critical reflexivity and research questions**


Hesse-Biber and Leavy, Chapter 3


Recommended:


**Week 6 – October 23rd**

**Strategies of Inquiry: Narrative research and phenomenology**
Hesse-Biber and Leavy, Chapter 6 Oral History


Recommended:


**Week 7 – October 29th**

*Research Presentations by students from previous class*

*This class is together with the other section and takes place on Thursday at 6 pm in room 200*

**Week 8 – November 6th**

*Strategies of Inquiry: Grounded Theory, Participatory Action Research and Case Study Research*


Hesse-Biber and Leavy, Chapter 10 Case Study


Week 10 - November 13th

Research Methods

*How will you answer your research questions? What methods are appropriate and valid to answer your research question and to engage with research participants?*

Hesse-Biber and Leavy, chapter 5, 7 and 9

Check in the *SAGE Encyclopaedia of Qualitative Research Methods* by Lisa M. Given (2008) for the following entries: participant observation; visual research and arts based research. eBook UBC


***Required:*** In preparation for next class and to be able to work on your ethics application, you need to successfully complete a tutorial. Go to this page [http://research.ubc.ca/ethics/you-apply](http://research.ubc.ca/ethics/you-apply). This tutorial takes approximately 2 hours, and students are required to complete it before they submit their application for ethical review.

Week 11 – November 20th

Respectful, Trustworthy Research and Ethics

*What are ethical and respectful forms of engagement in research? What constitutes quality, validity and trustworthiness? In what context and for what purposes?*

**UBC Ethics Review: Review guidelines and instructions at:** [http://research.ubc.ca/ore/breb-forms-guidance-notes](http://research.ubc.ca/ore/breb-forms-guidance-notes)

Hesse-Biber and Leavy, chapter 4

**Recommended:**


Week 12 – November 27th

**Ethics II: Outside the Box**


Islam, N. 200 0. Racing Research, Researching Race: Methodological Dilemmas in Critical Race
Week 13 –December 4th

Analysis, Representation and Trustworthiness in Qualitative Research

Hesse-Biber and Leavy, chapter 12 and 13


COURSE POLICIES

In May 2013, the School Council approved an Equity Action Plan aimed at realization of an equitable learning and working environment, and creation of accountability measures for monitoring implementation of this plan. A key element in attaining this goal is ensuring that instructors and students are committed to maintaining a classroom environment free of any form of discrimination and racism and that welcomes and respects different worldviews, ways of knowing and social locations.

Excerpt from the UBC calendar: Regular attendance is expected of students in all their classes (including lectures, laboratories, tutorials, seminars, etc.).

Students who miss more than three (3) classes during a semester may either be expected to complete an additional assignment, to be developed in consultation with the instructor, in order to fulfill the requirements of the course, or be asked to withdraw from the course. Students who neglect their academic work and assignments may be excluded from the final examinations. Students who are unavoidably absent because of illness or disability should report to their instructors on return to classes. The University accommodates students with disabilities who have registered with the Disability Resource Centre. The University accommodates students whose religious obligations conflict with attendance, submitting assignments, or completing scheduled tests and examinations. Please let your instructor know in advance, preferably in the first week of class, if you will require any accommodation on these grounds. Students who plan to be absent for varsity athletics, family obligations, or other similar commitments, cannot assume they will be accommodated, and should discuss their commitments with the instructor before the drop date.

It is recommended that students retain a copy of all submitted assignments (in case of loss) and should also retain all their marked assignments in case they wish to apply for a Review of Assigned Standing. Students have the right to view their marked examinations with their instructor, providing they apply to do so within a month of receiving their final grades. This review is for pedagogic purposes. The examination remains the property of the university.

Academic Dishonesty:

Please review the UBC Calendar “Academic regulations” for the university policy on cheating, plagiarism, and other forms of academic dishonesty. Also visit www.arts.ubc.ca and go to the students’ section for useful information on avoiding plagiarism and on correct documentation.
**Electronic Devices:** Students wishing to use any electronic devices including computers and recorders must have the permission of the instructor and must have the wireless capacity of the device turned off.

All cell phones must be turned off

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**ASSIGNMENTS**

*Submitting Assignments*

Please send them electronically to my email address pilar.riano@ubc.ca

*Return of marked student assignments*

The instructor will comment and mark assignments using track changes and comments. Assignments and grade will be sent back via email.

*Late assignments*

Grades will be reduced by 2 points for each day late unless an emergency outside the control of the student prevents meeting deadline. A medical certificate must be presented.

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**COURSE ASSIGNMENTS**

**CONCEPTUAL FRAMEWORK**

Review ten sources relevant to your project. Use these to develop a visual map of the literature related to the topic and an outline of the conceptual context which provides a rationale for your study. Conclude by identifying your research question(s). The purpose of this assignment is to help you begin to synthesize the literature into a 'story' that sets up your research and that supports your research questions: a way of making visible your implicit “theory” that Maxwell describes as “a picture of what you think is going on with the phenomenon you are studying.”

Your conceptual context:

- Introduces a rationale for the proposed study based on a review of relevant sources in the literature.
- Gives an overview of some current findings in the area and some of the texts and trends informing the thinking which has led to the formation of your research question(s).
- Maps connections between concepts and key ideas and shows how your research builds upon existing literature or addresses gaps in the literature.

The assignment:

- It is in an essay format; use of visuals or maps is welcomed.
- It’s not an exhaustive list of your bibliography. Remember the difference between a literature review and a conceptual framework.
- It should demonstrate coherence and logic.
- It must include full references. Follow APA style.
Criteria for Evaluation:

Content (Coherence and Logic): 70%
Writing: 30%
RESEARCH PROPOSAL

A strong and solid research proposal identifies a question that is worthy of qualitative research. In the proposal, you should be able to explain your research design and plan in terms of: a clear statement of the issue (or research problem) to be discussed; a clear justification of why it is worthy of discussion and further research; a clear explanation of where and how you intend to conduct research and analysis of your chosen topic, and a review of the significant issues raised by your proposed study.

CRITERIA FOR EVALUATION OF PROPOSALS: The “exemplary” case

TOPIC (30 points)
• Explains the importance of the topic to you and the academic world
• Includes logical underlying assumptions necessary to complete the research
• Defines important terms
• Feasible in terms of time and resources

CONTENT (50 points)
• Research problem or need are stated clearly
• Questions and issues are stated clearly and in relationship to all the other components of the proposal
• Conceptual Framework: Discusses prior research relevant to topic and methods, cites relevant literature
• Social Location: Includes a section that reflects on the ways in which you as researcher might shape and affect the process and product of your research.
• Methods: Identifies and discusses methodological strategy and appropriate research methods.
  o Data and validation: Makes explicit the study trustworthiness and ways to validate findings
  o Procedures: Fully describes procedures and use of research techniques.
• Steps: Lists major research activities
• Citations: cites relevant literature, includes citations for ideas/facts that are not part of general knowledge, uses consistent, standard format
• References: Includes all literature cited and follows APA style

FORMAT (10 points)
• Organization: Follows Maxwell’s general outline customized to your topic; headings are used in a logical arrangement that shows your organization
• Length and Detail: 20-25 pages plus appendices;

WRITING (10 points)
• Includes continuity and transitions from topic to topic
• Complete sentences, parallel constructions, subject-verb agreement
• Clarity and tone: precise language with a clear style
• APA style

OUTLINE

This outline identifies content which generally is included in the proposal. The content and organization of your proposal, however, should be appropriate to the specific study you are proposing to do. You should have a rationale for what you have included and excluded in your proposal.

Title
Abstract – 150 words (must have an abstract)

Introduction
• Relevant background: how did the issue arise? Social, political and personal context
• What do you want to study
• Aims of the research
• Why it is a worthy and/or interesting topic
• General overview of main research question(s)
• Assumptions underlying the study
• Researcher’s social location in the study

Context
• Outline of the research background of the topic. Giving an overview of some current findings in the area, with references
• What are the main texts and trends informing the thinking which has led to the formation of your research question(s)?
• Evaluation of the body of literature reviewed: relevant findings, gaps, unresolved or underdeveloped issues
• Rationale for the proposed study based on the literature

Research question(s)
• Relationship to prior research and theory, to your own experience and purposes
• Focus of your questions

Design and Methods of data collection
• Strategy of inquiry: rationale
• Setting
• Selection/sampling criteria and rationale
• Methods of data collection, approach and procedures
• Planned methods of data analysis
• Dissemination of results

Ethical and Validity Issues
Timeline
References
Appendices

Please consult Maxwell’s Chapter 7 and Appendix A for an analytical perspective of the relationship between research design and research proposal and the key elements of a research proposal.

GRADING CRITERIA:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percent Range</th>
<th>Mid-Point</th>
<th>Description</th>
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<tbody>
<tr>
<td>A+</td>
<td>90-100</td>
<td>95</td>
<td>Represents work of exceptional quality. Content, organization and style are all at a high level. Student demonstrates excellent research and reference to literature where appropriate. Also, student uses sound critical thinking, has innovative ideas on the subject and shows personal engagement with the topic.</td>
</tr>
<tr>
<td>A</td>
<td>85-89</td>
<td>87</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>80-84</td>
<td>82</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>76-79</td>
<td>77.5</td>
<td>Represents work of good quality with no major weaknesses. Writing is clear and explicit and topic coverage and comprehension is more than adequate. Shows some degree of critical thinking and personal involvement in the work. Good use of existing knowledge on the subject.</td>
</tr>
<tr>
<td>B</td>
<td>72-75</td>
<td>83.5</td>
<td></td>
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<tr>
<td>B-</td>
<td>68-71</td>
<td>69.5</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>64-67</td>
<td>65.5</td>
<td>Adequate and average work. Shows fair comprehension of the subject, but has some weaknesses in content, style and/or organization of the paper. Minimal critical awareness or personal involvement in the work. Adequate use of literature.</td>
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<tr>
<td>C</td>
<td>60-63</td>
<td>62.5</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>55-59 (fail)</td>
<td>57</td>
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<tr>
<td>D</td>
<td>50-54</td>
<td>52</td>
<td>Minimally adequate work, barely at a passing level. Serious flaws in content, organization and/or style. Poor comprehension of the subject, and minimal involvement in the paper. Poor use of research and existing literature.</td>
</tr>
<tr>
<td>F</td>
<td>0-49</td>
<td></td>
<td>Failing work. Inadequate for successful completion of the course or submitted beyond final date of acceptance for paper.</td>
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A reminder that only 6 credits of pass standing (60-67%) may be counted toward a master's program. For all other courses, a minimum of 68% must be obtained.