



Social Work Student Health & Safety Orientation

Student name:

Site:

In order to ensure your health and safety, please take 10 minutes to review the following items during your practicum site as applicable:

- I am aware of the location of eyewash equipment, emergency exits, fire alarms, and fire extinguishers.
- I am aware of the designated assembly area in the event of an evacuation.
- I am aware that I may refuse unsafe work for which I am not sufficiently supervised or trained.
- I am aware that I should immediately leave an examination room and contact assistance if a Client/Patient becomes threatening or abusive.
- I am aware that I must report accidents and hazards to my Field Supervisor and the School of Social Work ([UBC Risk Management](#)).
- I know when to wear personal protective equipment, including gloves and eye protection.
- I am aware that I may be exposed to infectious diseases during my practicum. As part of the infection control procedures, I will be given instructions according to the [BCCDC](#).
- I am aware of proper [handwashing techniques](#) before and after each patient.
- I am aware that I should not be [harassed, bullied or discriminated](#) against. Should this occur, I am aware that I should contact a faculty member with whom I am comfortable.
- Complete the [Preventing and Addressing Workplace Bullying and Harassment](#) training course on the UBC Risk Management website.
- Complete the [New Worker Safety](#) training course on the UBC Risk Management website.
- Be mindful of safety within the practicum with clients/patients and colleagues:
 - If a person raises his/her voice and uses abusive language
 - If a person comes too close to you physically and intrudes on your personal space
 - Note your “gut feeling” and exit, as safety is your first priority
 - Always maintain enough space between yourself and the other person
 - Ensure you have easy access to exit(s) at all times
 - Position yourself close to the exit but DO NOT block the person’s exit
 - Whenever possible, see the client/patient in a room with more than one exit

Field Instructor name:	Field Instructor email:		
Student name:	Student email:	Student signature:	Date: